



## Festival 100

Girlguiding Royal Berkshire celebrates 100 years

### Festival 100 - Additional Unit Information Pack

#### Timings of the Day:

Arrival and departure will be as per your allocated slot below:

Division	Arrival Time	Departure
Bulmershe	10:30	18:30
Donnington	10:30	18:20
Forest	10:30	18:10
Maidenhead	10:15	18:10
Reading Abbey	10:15	18:20
Reading Riverside	10:15	18:30
South East	10:00	18:20
Swan	10:00	18:10
Valley	10:00	18:30
Windsor	10:00	18:10
Wokingham	10:00	18:20

On arrival, once all your unit have arrived, please enter through the gate, and head towards your division home.

Please bring your registration list to the admin tent so we know you have arrived, highlighting any amendments.

Activities will begin promptly at 11am so please ensure you are at your first zone ready to start on time.

11:00 - 12:00 - Zone 1  
12:15 - 13:15 - Zone 2  
13:15 - 14:00 - Lunch  
14:00 - 15:00 - Zone 3  
15:15 - 16:15 - Zone 4  
16:15 - 17:00 - Tea  
17:00 - 18:00 - Finale

Please bring all belongings to the finale as you will leave from here at the end.

Newbury Rotary will be directing you in the Parking Area.

#### General Information:

If you have any queries on the day, please come to the Admin and Logistics tent and we will help you out.

Standpipes are available on site to refill water bottles. We suggest bringing jus or water carriers to fill from the taps and then fill your girls water bottles from these. Please ensure this is done by an adult to avoid wastage of water.

There are limited waste facilities on site so please ensure you take any rubbish you or your girls make home.

Lost property - any items of lost property should be given to the Admin tent and also collected from here.

Toilets -there will be portaloos around the site. There are also some static toilets on site. Please ensure your girls leave these clean and tidy.

Please move sensibly and take care when moving around the site as there will be a large number of girls moving around.

Photo's & Video's: There are a number of girls whose parents have not given permission for photo's/ video's to be taken. These girls will have orange stickers on them. Please ensure that you do not include these girls in any footage you take. For those Leaders who have girls without permission, please can you ensure that the girls wear the stickers provided at all times and that the girls are aware why they are wearing them.

**First Aid:**

The First Team will be on site for any major emergencies, along with a paramedic car.

**Things to remember to bring on the day:**

Packed lunch - please ensure this does not contain any nuts.

Packed tea - please ensure this does not contain any nuts.

Plenty of drinks including a refillable water bottle. Water will be available on site to top up water bottles.

Something to sit on for your lunch and the finale (sitters/ carrier bags) Girls will need to be seated on the floor for the finale so they do not obstruct the view of those behind them. If Adults wish to sit on chairs, they will need to bring their own and will be asked to sit at the back or around the outside.

There will be no spare chairs on site.

Clothing suitable for the British summer (waterproofs, sun hats, suncream) Please ensure that all girls wear suitable footwear for the activities (Trainers - no sandals or crocs!) If girls have unsuitable footwear, they may be unable to participate in some activities.

Remember - whatever the weather you and your girls will be outside for most of the day!

Please ensure everything is clearly named including the unit/ division

Large umbrellas may be useful if we have very good or very bad weather when in zones.

All rubbish will need to be taken home with you as we have very limited waste disposal facilities on site.

There will be no refreshments available on site. If you would like hot drinks - please bring these with you in flasks.

### **Activity Information:**

Each session will start at the allocated time. 5 mins before the end of the session, a whistle be blown so you can finish off your activity and this will be blown again to mark the end of the session. Please move onto your next zone as quickly as possible.

Please ensure that you get the necessary parental permission for the activities relevant to your section, and bring the forms with you on the day. You will be responsible for ensuring that if girls do not have permission to take part in certain activities, they do not take part in them.

### **Adventure Zone:**

There are lots of activities to try out. Inflatable's of every sort. Some to have a go as an individual such as Bouncy Castles and Slides or the Ball Wrecker. Others to do in groups such as Twister (on a wobbly inflatable) and Human Table Football. We have restricted some for Rainbows only, others for Brownies and Guides, please check the signs.

Two climbing walls which use helmets and harnesses will be on a first come first served basis but we reckon that 100 girls per hour can be catered for. You can put your name down as you come into the Zone and you will be told roughly what time to come back for your turn.

However, two bouldering walls will be there too which don't need harnesses so your turn will come quickly. Circus Skills, Skittle Alley and Space Hoppers will test your dexterity while Giant

Games and Bubble blowing will be less exhausting.

Can you guess what a Spider Mountain is?? You will have to be there to find out!

Leaders will be asked to help control queues and ensure that the excitement does not become too boisterous. Ensure that the Specific Section Only equipment is respected. Whistles will be issued to help with change over eg next game on the Human Table Football. Specific instructions pertinent to each activity will be provided at each station eg specifying how long a go is.

### **Craft Zone:**

Girls will be divided into groups on arrival at the zone and decorate a bag and complete at least one other craft within the zone.

### **Heritage & Future Zone:**

Girls will have the opportunity to complete challenges from their First Class Badge, Golden Hand etc, or go into the future and meet our very own robot and visit the Tardis.

### **Music & Dance Zone:**

Activities will include lots of exciting musical activities including various disciplines in dance, drumming and

percussion, musical instruments, musical games, DJ'ing, music production and singing. Some activities will be for certain sections only to ensure that all ages are catered for namely:- DJ Mixing, Music Production and Electric Guitars will be for Guide and Senior Section only. Ocarinas, Musical Games and Fairytale Sing Song - Rainbows and Brownies only.

Within your hour in the Music/Dance zone, many activities will be 20-25 min workshops. As such, if this activity becomes full up during first half of the hour, girls can come back during second half of the session. Leaders will need to help and encourage girls to choose which activity they would like to do and to get them to that area asap so that the workshop can start promptly. If activities are very popular, please ensure that no girl does any workshop twice. Other activities may be dip in/dip out style but everything will be clearly shown on an activity list and zone map which will be on display at zone entrance. Extra copies will also be available for Leaders to take with them if they wish to help navigate girls around the zone.